

**School Parent and Family Engagement Plan**

**\*Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

**Click to view Required Components Checklist**

([https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents\\_School.pdf](https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents_School.pdf))

Page 1 of 1

<b>School Name:</b>	Health Wellness and Environmental Studies
<b>Facilitator Name:</b>	Alicia Rose
<b>Plan Review/Revision Date:</b>	5/22/2021
<b>District Level Reviewer, Title:</b>	Suzanne Ray Proctor, District FACE Reviewer
<b>District Level Approval Date:</b>	7/29/2021

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Alicia	Rose	Family EngagementCoordinator
Shalon	Tate	Principal
Misty	Goad	Parent
Jeanette	Dotson	Grandparent (Guardian)
Amy	Stanley	PATHS President/Parent
Dana	Moore	South West Church Partner

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Emily	Aycock	School Counselor
Brenna	Anthony	Assistant Principal
Melinda	Smith	ACE Teacher

**1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

\*Health Wellness and Environmental Studies has a committee made up of parents, counselors, teachers, school administrators and a community partner to help with planning family activities throughout the year. We meet at the beginning of each semester to discuss suggestions for the upcoming year and go over the calendar for the year. More meetings are scheduled if a need arises throughout the school year.

\*Parents are encouraged each spring during parent teacher conferences to take an online parent survey that gives them an opportunity to evaluate our programs and make suggestions for the upcoming year. If for some reason (like during COVID) in person meetings can not be held then the survey will be sent through Dojo.

\*Through our PATHS Program, we get suggestions on the types of activities our parents would like to take place at our school or ways in which parents can volunteer and become involved in our school. The PATHS president serves on our family engagement committee and brings information and suggestions to our meetings.

\*HWES holds a Title 1 meeting with parents in September of each school year. Parents are encouraged to share or make suggestions concerning our school and our performance in meeting student's needs. If we are unable to hold an in person meeting then we will hold a Zoom or Facebook Live meeting. Parent Comments can be shared with the district if anything unsatisfactory is shared.

## **2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

HWES will hold a Title I meeting in September 2021. At this meeting, the principal will inform the parents of their rights under Title 1. The school website is shown to parents and the principal demonstrates how to find information on this site that would be beneficial to parents such as teacher email, family and community engagement plan, lesson plans, ADE toolkit for parents and the school calendar. The principal discusses the school's improvement plan for the upcoming year. Funding for reading initiative and school wide goals for the school year are also discussed at this meeting.

## **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

HWES uses many ways to communicate with parents and community members. \* Back to school packets are given to families when they register their students and are sent home at open house or on the first day of school. This packet includes the Family and Community Engagement Plan and is returned with signature. During the open house, parents have access to computers in the library for completing online registration. A parent survey is included in which parents can share special interests or opportunities for volunteering in the school. If the parent needs a copy in a different language it will be made available.

\*A monthly calendar is sent home to our parents.

\*Alert Now Calling is used to get messages to parents about events happening at the school. Other language options are available through this program and are used to reach non-English speaking families.

\*All teachers and staff use Class Dojo to connect with parents. Messages can be sent individually to parents and teachers can post to the class or school story. \*Some teachers send home a parent/teacher communication folder with their students.

\*Transperfect is used by the office for translating calls for non-English speaking families.

\*The School's Facebook Page is updated to let parents know all the things happening at the school.

\*Notes are often sent home with students to inform families about school events. \*Our principal uses Class Dojo to send school wide messages.

\*Class Dojo is used by classroom teachers to communicate with parents about their students within their classroom.

\*A copy of the parent friendly version of the family and community engagement plan is posted on the school's website. HWES's parent engagement facilitator is Alicia Rose (alicia.rose@jonesboroschools.net or 870-933-5850)

\*Parent reports are sent home each nine weeks informing parents on their child's progress.

\*Parent Teacher Conferences are held the first and third nine weeks (October 21, 2021 and March 17, 2022). In a situation where in person conferences can't be held the teacher may conduct a Zoom or phone conference.

\* School Marquee is used to tell of upcoming events at our school.

\*Stakeholders are given opportunities at least four times a year to participate in family events at our school in the evenings. Each night focuses on a different theme. These events are coordinated by our Library Media Specialist and teacher volunteers. These dates are set each August by our FACE committee. If in person events can not happen then a parent child activity will be sent once each semester. Times may vary depending on activity and results from parent survey about the best times to hold events at our school.

\*Parents are welcome to make appointments with teachers any time a need may arise by calling the school office (870-933-5850).

#### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

\*Our Family and Community Engagement Committee reviews our school compact each year during our first meeting. Parents sign the compact at the first parent teacher conference on October 21, 2021. For the students that do not return their form, families will be contacted by phone, form sent home a second and third time.

\*Parents are sent a grade report at the fifth week of each nine weeks. Parent conferences are held in October and March of each school year. \*Parents/Teachers communicate daily/weekly through class dojo.

\*HWES Family and Community Engagement compact outlines what the parent, student, teacher, and administrator will do to ensure a student's success. (Ex: Parent will look over child's homework at night)

\*HWES uses Class Dojo to share things that are happening at the school and in the classroom.

\*HWES keeps a google doc of parents who are willing to volunteer. This list is compiled by our PATHS group, which solicits volunteers at open house, through registration packets, and meetings held throughout the year. PATHS group and teachers have access to the file.

\*Parent volunteers serve as lunch buddies, book club leaders, aiding teachers in classrooms, helping with Family Nights, book fair assistance, and putting on our Santa Shop for students.

#### **5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

\*HWES shares with parents how the budget is used for family and community engagement activities and programs during the Title 1 meeting.

\*When parents take the survey during spring parent teacher conferences, parents are given an opportunity to provide input on the types of activities HWES provides or could provide the upcoming year that would in turn dictate how funds would be spent for parental involvement activities.

## **6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

\*HWES partners with SouthWest Church of Christ throughout the school year. \*SouthWest Church provides tutors for the Rise to Read program.

\*HWES also has community members who come to be lunch buddies with students who need a mentor.

\*SouthWest Church through the Arkansas Food Bank provides a backpack food program for families in need.

\*SouthWest Church and the faculty of our school work together to host a Daddy/ Daughter or Mother/Son Dance at the church. (Years are rotated)

\*SouthWest Church also hosts a Christmas Emporium where qualifying families can get Christmas gifts for their children.

\* Craighead County Master Gardeners help our students in our gardens and with our annual plant sale.

\*FOCUS Bank completes a program entitled Money Island with our fifth grade students.

\*Jonesboro Police Department brings the DARE program to our school each year. \*Jonesboro Junior Auxiliary comes and does dissection of a pig's heart and lungs through our STEAM classes.

\*Four times a year our school media center hosts family nights in which community volunteers lead different programs or volunteer to help with various math and literacy centers.

\*HWES partners with the master level art program at AState to bring lessons to our students that lasts throughout the year.

\*During our annual preview night, we have beekeepers, fur keepers, and master gardeners explaining about various topics to support our magnet theme. \*NEA Tennis partners with our fifth grade girls coming once a week to teach drills and skills and provides a scholarship for a summer program.

\*PATHS group puts on a Santa Shop each year so students can buy Christmas presents for family and friends.

\*PATHS assists by providing volunteers when needed with specific events at our school. PATHS also provides meals during Parent Teacher Conferences for teachers.

\* Red Wolves Read Program is implemented with the ASU Basketball Program. \* Along with SouthWest Church and parents we host a Cane Squad Banquet for qualifying students in September.

\* HWES family engagement plan will be incorporated in the school's improvement plan.

## **7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

\*Electronic messages are sent informing parents of upcoming events at our school. \*Four times a year our school hosts a family night. Parents and students can come and participate in the planned activities.

\*The library media center houses a selection of books on various topics that may aid a parent in dealing with difficult situations with their child in our Parent Center Section. \*Teachers discuss curriculum and test results with parents during conferences which are held twice a year.

\*Teachers hold individual meetings as needed.

\*Our principal shares the district's curriculum map with parents during the annual Title 1 meeting. Parents are also shown our school's web page and informed that the ADE has a parent toolkit link.

\*Teachers have lesson plans uploaded to our school web page each week. \* Teachers use Class Dojo to share information about class activities and as an outreach tool for parents.

\*Our PATHS (parent group) reaches out to parents and encourages them to become involved in their group and offers support.

\*Our lunch room sends home breakfast and lunch menus with our students. They have special activities through the lunchroom throughout the year. \*HWES holds a preview night for prospective parents each February to showcase our school and their programs. If this can not be held in person a video is created to share with prospective parents.

\*HWES provides opportunities for parents and community members to support instructional programs through book clubs, lunch buddies, study mentors and special events.

## **8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

\*HWES aids parents with online registration in the media center during open house. \*HWES encourages parents to become volunteers in our school. Parents are welcome to volunteer as lunch buddies, book club leaders, assisting teachers with special activities, greeter at the front door in the morning, or during the book fair in the media center.

\*The media center has various materials for parents to check out on a variety of topics. \*Teachers attended Professional Learning Communities at Work during the summer to learn new practices for the school.

\*Every teacher is trained in the program, Capturing Kids Hearts.

\*Teachers made a school wide commitment to be active in communicating with parents and community through social media outlets.

\*Teachers used Dojo, Zoom, Google Classroom and Facebook Live to reach students during remote learning days or everyday contact with students and their families. \*Teachers from HWES will be attending the Get Your Teach On Conference and the Ron Clark Academy which will bring new ideas back to our school for engaging students as well as parents.

## **9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

Hint

HWES does host various activities at different times through out the school year. For example, we hold a grandparents breakfast before school in fall. We hold music programs during the day and again in the evening.

HWES hold a book fair during the fall and spring semester. Parents have the opportunity to visit each day all week. The book fair is also opened one night during each of those weeks so parents who work may be provided a time to visit.

The public library attends open house in August to provide parents with the opportunity to sign up for library cards and learn about the services they provide to the community.

(Find complete guidance on the DESE Parent and Family Engagement Requirements (<https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs/parent-and-family-engagement-requirements>) webpage.)

**District Feedback**

☐ Attention: Changes Needed!

☒ In Compliance

**Comments:**

Change the plan review/revision date to a date in Spring 2021.

Change district level approval date to 6/2/21. Add title, Assistant Superintendent.

Section 1: Add district contact person: Suzanne Proctor, District School Improvement Specialist, [suzanne.proctor@jonesboroschools.net](mailto:suzanne.proctor@jonesboroschools.net)

Section 2: Include these items in the informational packet: Description of FACE program, recommended roles, ways for families to get involved in a variety of roles, survey regarding volunteer interests, schedule of activities planned throughout the year, regular two-way communication

Close

